



Board of Education of the City of St. Louis
CAREER OPPORTUNITY

Position Title:	ESOL Program Counselor
Payroll/Personnel Type:	10 Month
Job #:	8835
Reports to:	Director, ESOL Bilingual Migrant Program
Shift Length:	8 Hours a Day
Union Eligibility:	Not Eligible

Position Summary:

- The goal of this position is to support English language learners as they acquire socio-cultural skills and positive self-concept that are necessary to succeed in school.
- Assess and support socio-emotional needs of English language learners
- Assist families and school/district personnel with understanding the impact of acculturation on the lives of district ESOL students
- Consult with teachers, staff, parents and other pertinent ESOL personnel regarding meeting the emotional, social, educational, and/or developmental needs of students

Essential Functions:

- Interpret English language screening results to develop students' program of study that meets graduation requirements and supports language development
- Provide academic, emotional, social guidance appropriate for students with diverse cultural backgrounds
- Provide professional development to district staff regarding the needs of ELL students
- Serve as a resource for district counselors regarding guidance concerns of ELLs
- Work cooperatively and effectively with ESOL Bilingual Parent Support Team
- Acceptance of others' cultural and religious beliefs
- Assist ELL students and their families with post-secondary plans
- Plan and facilitate Transition Program for ELLs
- Plan and coordinate events that support college and career planning for ELL students

Knowledge, Skills, and Abilities:

- Be familiar with district standardized testing and accommodations available for ELLs
- Awareness of ESOL program curriculum and course bulletin
- Ability to work with parents from diverse cultural and linguistic backgrounds
- Specialized skills and experience in working with English language learners, including administering English language assessments, evaluating international transcripts and working with interpreters
- ****Have high expectations for refugee and immigrant students**

Experience:

- Thorough knowledge of crisis intervention techniques and procedures as they pertain to ESOL families
- Strong understanding and knowledge of customs of the American culture and other cultures
- Knowledge and sensitivity towards immigrant issues
- Thorough knowledge of resources serving the language minority communities
- Ability to establish rapport with students from other races and cultures



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In connection with hiring for this position the district shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, sexual orientation, age, disability, veteran status or national origin.